

# **CAFFE Mentoring Plan**

## for the Discipline-Specific Component of the Individualized Development Plan



[www.caffe.grd.msu.edu](http://www.caffe.grd.msu.edu)

Revised 3/2014

Student: \_\_\_\_\_

Advisor/Mentor: \_\_\_\_\_

Program: \_\_\_\_\_

### Academic Progress including Courses

(e.g. Timing of required and cognate classes; elective choices)

Annual Goals:

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Long Term Plans:

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### Research Planning

(e.g. specific aims, qualifying examinations, preliminary exams)

Annual Goals:

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Long Term Plans:

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This document is a modified version of the University of Michigan Mentoring Others Results in Excellence (MORE) Committee Mentoring Plan with permission. <https://www.rackham.umich.edu/faculty-staff/information-for-programs/directors/faculty-committee-on-mentoring>

## Conferences/Publication Planning

(e.g. timing of first publication; first conference presentation; number of publications)

### Annual Goals:

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### Long Term Plans:

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## Discipline-Specific Network Planning

### Annual Goals:

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### Long Term Plans:

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## Additional Academic Program Requirements

(e.g. teaching requirements, certificates)

Annual Goals:

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Long Term Plans:

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## Fellowship Application and Other Funding Planning

(e.g. applications for NSF fellowships; Predoctoral fellowships, etc.)

Annual Goals:

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Long Term Plans:

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## Dissertation Progress Planning

(e.g. submission of chapters, timing of advisor review, etc.)

Annual Goals:

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Long Term Plans:

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## Academic Milestones

	Year 1			Year 2			Year 3			Year 4	Year 5	Additional Years
	F	W	S/S	F	W	S/S	F	W	S/S			
Milestones:												
Qualifying Exam												
Preliminary Exam												
Candidate Exam												
Dissert. Comm. Mtg.												
Dissertation Defense												
Other Milestones:												

Place an X in terms to designate timing for listed milestones.

F=Fall, W=Winter, S/S = Spring/Summer.

*Please add other milestones important to the student's academic development.*

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Student: \_\_\_\_\_

Advisor/Mentor: \_\_\_\_\_

Date: \_\_\_\_\_

Academic Term	Meetings with Mentor	Group Meetings/ Thesis Committee Meetings	Courses	National or Regional Meetings (Planning and Attendance)	Journal Clubs	Written or Oral Submissions (manuscripts, posters, etc.)	Other Goals
Fall							
Winter							
Summer							

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